

Redeemer Lutheran Church Building Use Agreement (BUA)

certificate of insurance to Redeemer at least seven days prior to the date requested for use. The certificate of insurance will specify Redeemer Lutheran Church as "additional insured". (*Redeemer initial if waved* _____)

12. Requestor agrees to leave the premises in its pre-use condition. This includes garbage removal, general clean up of areas used including entrances and outdoors and parking areas and any tables or chairs used. If space is not returned to pre-use condition, there will be a \$50.00/hour charge to do so. You agree to this charge by agreeing to use this building. The charge will be due immediately.
13. Requestor will return any property used or loaned as part of use arrangement including keys, audio equipment or furniture at the end of agreed upon use.
14. Requestor agrees to conduct a visual inspection of the premises, including entrances and exits, before each use, and warrants that the premises will be used only if it is in a safe condition.
15. Either party may cancel this agreement with 14 days written notice to the other party.
16. Requestor agrees not to assign any of its rights under this agreement to any other party. Any such assignment will void this agreement at the sole option of Redeemer.
17. Redeemer and Requestor agree that any disputes arising under this agreement will be resolved in a timely manner via a mutually acceptable alternative dispute resolution process. If Redeemer and Requestor cannot mutually agree upon such a process, the dispute may be submitted to a three-member arbitration panel of the American Arbitration Association for final resolution.
18. Requestor will notify Redeemer in case of any emergency that occurs on the premises during the use under this agreement):

Requestor

Redeemer Lutheran

Signed

Signed

Print Name and Position

Print Name and Position

Date

Date

Other notes regarding agreement: _____

Office USE	
Deposit Received	_____
Fee Received	_____
Key Issued _____	Returned _____
Facility Checked by	_____
Refund Returned	_____